

**FUND TO COMBAT VIOLENT CRIME PROGRAM
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DOVER, DELAWARE 19903
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**MINUTES FOR JUNE 29, 2018
COMMITTEE MEETING**

A Fund to Combat Violent Crime Committee meeting was held on Friday, June 29, 2018, 10:30 a.m. in the Department of Safety and Homeland Security, Conference Room, 303 Transportation Circle, Dover, DE 19901.

Chairman Robert Coupe called the meeting to order at 10:45 a.m. and conducted the proceedings, including a roll call of committee attendees. Attendees included:

Sec. Robert Coupe*	Chairman, Department of Safety and Homeland Security
Col. Nate McQueen*	Delaware State Police
Chief R.L. Hughes*	Georgetown Police Department, representing Delaware Police Chiefs' Council
Fred Calhoun*	Delaware State FOP
Chief Marvin Mailey*	Dover Police Department
Chief Laura Giles	Elsmere Police Department
Christopher Klein	Department of Safety and Homeland Security
Carol Lee	Department of Safety and Homeland Security

*Indicates Committee Members or their proxy.

I. Review and Approval of the Minutes of the December 12, 2017 FCVC meeting.

The Committee reviewed the minutes of the previous meeting of FCVC. Chief Hughes made a motion to approve and Col. McQueen seconded. A vote was taken and the motion passed unanimously.

II. Consideration of Submitted Amendment

V-21-18 Dover Police Department

Applicant has requested a grant extension to December 31, 2018, which has already been approved by the Grant Administrator. Applicant requests approval to transfer a total of \$56,895.00 from the line previously approved for Extra Duty Foot Patrols to the following:

\$29,400 to a new line for emergency COBAN server upgrade. A disk failure in the in-car camera video computer server revealed they had a serious potential weakness in that system where critical evidence data could have been lost completely. This will allow them to purchase backup drives for the servers.

\$3,500 to a new line for undercover vehicle rental

\$6,000 to a new line for promotional items for our Community Policing, Youth Section to hand out at local community events. These items are valuable in promoting public education in their department.

\$17,995.00 to a new line for a system to analyze mobile forensic evidence. This purchase includes all equipment, software, licenses, support and training needed to implement this new program.

Sec. Coupe asked Carol Lee if all of the items fit the qualifications to the FCVC guidelines, Carol agreed that they did meet the guidelines. A motion was made by Chief Hughes and seconded by Col. McQueen that the application be approved as submitted. Hearing no discussion, a vote was taken and the motion to approve the request passed with the following affirmative votes: Chief Hughes, Col. McQueen, Sec. Coupe. Chief Marvin Mailey and Fred Calhoun abstained.

II. New Business

Carol stated that under the minutes of the last meeting, Chief Hughes would like to put in a request for the box of giveaway items that was retrieved from Frankford. A motion was made by Fred Calhoun and seconded by Chief Mailey that Chief R.L. Hughes' request be approved. Hearing no discussion, a vote was taken and the motion to approve the request passed with the following affirmative votes: Col. McQueen, Sec. Coupe, Chief Mailey and Fred Calhoun. Chief Hughes abstained.

A question arose from Chief Giles about overtime rates, asking if the agency can set the rate, and Carol Lee stated the agency decides how much to pay their officers.

Sec. Coupe provided an update on the software DSHS is working with DTI to create.

III. Adjournment

A motion was made by Chief R.L. Hughes and seconded by Fred Calhoun that the meeting be adjourned. Hearing no further discussion, the Committee adjourned the meeting at 11:00 a.m.